



Center for Governance

(Center)

[2014] PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: CPRHM

Project Title: Strengthening Integrity Development in the Bases Conversion and Development Authority (STRIDE-BCDA)

Project Start: 15 November 2013

Project End: 30 January 2015

Project Price: Php 2,501,296.00

Client Organization: Bases Conversion and Development Authority (BCDA)

II. Project Team

Project Manager: Rocio Isabel R. Paloma

Team Members: Hilda Fatima T. Bancollita, Anthony Arvin Salazar, Ma. Czarina Krisha M. De Leon, Eliza Salud C. Galang, Maria Paz Miguella Hipolito, Karen Nina Danao, Katrina Miradora, Joebert Sayson, Aya Caraphina Abraham and Evelyn E. Morales

Supervising Fellows: Magdalena L. Mendoza, Imelda C. Caluen and Gilbert E. Lumantao

Encoder: Jean Micka Bonsol

Consultants/Resource Persons: Ariel G. Ronquillo, Karlo Domondon, Jennifer Joy Ong, Benjamin Gerardo Posadas and Corazon Alma G. De Leon

III. Project Details

Project Description:

Good governance is the cornerstone of the administration of President Benigno S. Aquino III. During the GOCC Governance Day in 2011, the President challenged the GOCCs to improve governance towards a more "transparent, accountable government, worthy of public trust".

Consistent with this national directive, the Bases Conversion and Development Authority (BCDA) identified enhancing transparency and good governance as one of its priority thrusts. In realizing this objective, BCDA envisions to embark on a comprehensive corruption prevention program that systematically builds integrity in the systems and personnel of BCDA. To do this, it becomes imperative to conduct a comprehensive examination of BCDA's systems' resistance and vulnerabilities to corruption. Such study will allow BCDA to zero-in on weak points to provide recommendations that enhances systems integrity. Moreover, there is also a need to bring these recommendations together into an action plan to guide and harmonize the implementation of integrity development programs and projects in BCDA.

It is in this context that BCDA requested the Development Academy to conceptualize and propose a program for the Strengthening Integrity Development in the Bases Conversion and Development Authority (BCDA).

Project Objectives:

The Strengthening Integrity Development in the Bases Conversion and Development Authority (STRIDE-BCDA) is intended to assist BCDA in enhancing transparency and accountability in its operations, raising consciousness on corruption prevention among the management and rank-and-file employees, and providing practical corruption prevention tools to improve organizational and systems integrity.



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Specifically, the program is designed to:

1. Install an Integrity management system in BCDA;
2. Develop capacity of a core group of personnel in doing the Integrity Development Review and formulating an Integrity Development Action Plan;
3. Assess the level of corruption risks of key systems and operations of BCDA;
4. Identify measures to meet integrity standards and improve organizational integrity
5. Facilitate the development of the BCDA Code of Conduct; and,
6. Assist the BCDA in preparing and/or enhancing their integrity development/management plan with a monitoring and evaluation plan.

Focus Area:

Project Type:

Project Beneficiary:

Regional Coverage: National Capital Region

IV. Project Accomplishments

Key Activities Implemented: Project Mobilization, Guided Integrity Development/Management Review of BCDA, Formulation of BCDA Code of Conduct, Formulation of the Integrity Policy and Project Closure.

Major Outputs: Inception Report, Executive Briefing and Orientation on Integrity Management, Customized Integrity Management Indicators, Integrity Scorecard, Employee and External Stakeholder Surveys, Corruption Risk Assessment Workshop, Code of Conduct Formulation Workshop, Integrity Policy Formulation Workshop and Planning Workshop for the IM Plan and M&E Plan.

Project Impact:

Lessons Learned:

- Always have alternative dates for agreed schedules especially that the client is heavily involved in other projects.
- Alternative dates should be communicated properly with the client. Assert urgency to ensure that the project is within schedule.
- Formulation of Integrity Indicators is the longest and most meticulous process in the project as this requires close client coordination. The documents review and a series of Validation Workshops are activities required in formulating the indicators and these may take around 2 months for comments, agreements and changes to be applied. Ensure that the client is informed about this possibly taxing activity to avoid cancellation of schedules and to bring in cooperation and commitment from the counterpart team.
- Component Leaders must take charge of their component. The Project Manager must clearly define their roles during the mobilization of the project team. It is expected that the Component Leader ensures successful accomplishment of their component through meetings, processing of administrative documents, implementation and recordkeeping, among others.
- Writeshops conducted for report writing and survey formulation must be monitored closely in terms of schedule and accomplishment. The Component Leader must take charge and assign at least another team member to assist in consolidating the documents. Delays can be avoided if this is done.
- Submission of the directory of external stakeholders was delayed despite consistent follow up with the counterpart team. Delay could have been avoided if the request for directory was coursed through the PCEO indicating the importance of the External Stakeholder Survey and schedule of deadline.



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- Googledocs was used for crafting the survey, the respondents' accomplishment and results processing. The online facility was very useful and it saved the team a lot of time. The only problem encountered was not being able to achieve the sample size as dictated by the sampling formula. The team even had 4 persons in place to follow up on the respondents. There could have been more respondents if the deadline for answering the online survey was scheduled at a later date.
- The development of the Code of Conduct is not an expertise of the project team. The team had a lot of inputs during the workshop but it could have been more in depth if they had prior training/experience. This way, information acquired can be paid forward to the BCDA.
- Code of Conduct consultations did not push through due to the conflicts in schedule of the client and Resource Persons/Consultants. Alternatively, the team decided to do it online through track changes/review of the document. It was realized that the months of December and January are always hectic, that activities such as this should not be planned during these months.

V. Attachments

- Summary of Evaluation for Course and Resource Persons (Code of Conduct & Integrity Policy Formulation Workshop)
- Certificate of Project Closure

Prepared by:

Rocio Isabel R. Paloma
Rocio Isabel R. Paloma
Project Manager

Noted / Approved by:

Imelda C. Caluen
Imelda C. Caluen
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data



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CERTIFICATE OF PROJECT CLOSURE

Date: 30 January 2015

Project Title : STRENGTHENING INTEGRITY DEVELOPMENT IN THE BASES
CONVERSION AND DEVELOPMENT AUTHORITY (STRIDE-BCDA)
Project Manager : Rocio Isabel R. Paloma
Center : Center for Governance
Project Duration : 15 November 2013 – 30 January 2015
Project Code : CPRHM
Client : Bases Conversion and Development Authority (BCDA)

This is to certify that the above-cited project is declared officially closed. It further certifies that all project outputs have been delivered and satisfactorily conform to our agreements and our office's standards.

FEEDBACK (please indicate here your comments and/or suggestions for further improving our services.)

Authorized Representative of Client Agency:


ARNEL PACIANO D. CASANOVA, ESQ.

Signature over printed name


President and Chief Executive Officer


Position/Designation